15 practical tips
## to deliver engaging learning experiences remotely

Capture and keep attention

- Design live sessions that are short (max 1h at a time) and interesting
- For days with multiple sessions, ensure breaks and vary activities to prevent disengagement
- Use appealing videos, infographics, large images and little text
- Create regular, interactive touch points with quizzes, polls and open-ended questions
- Keep a close eye on your participants, watch body language and face expressions

Foster human relationships

- Get to know the participants: remember their names, who they are and where they are from
- Organize ice-breakers, networking moments and online coffee breaks
- Check in regularly with learners throughout the learning journey
- During sessions, design frequent opportunities for in-depth discussions and dialog
- Create breakout rooms and give collaborative tasks: discuss a business case, play roles in a sales scenario, etc.
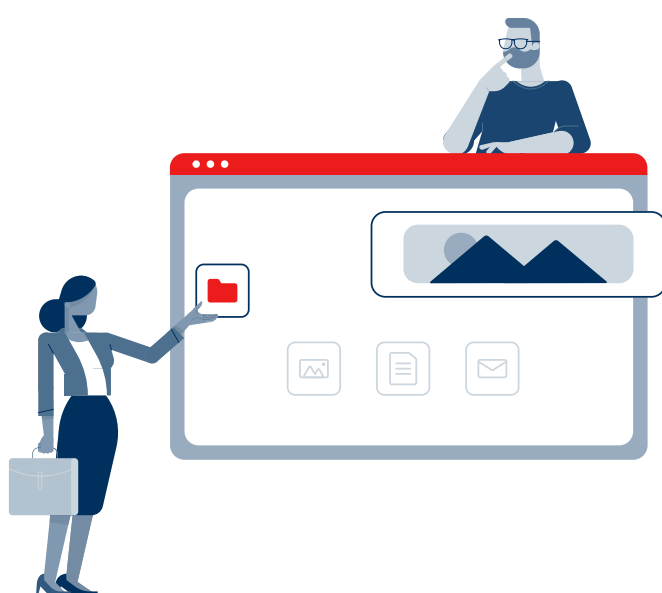
Stimulate retention
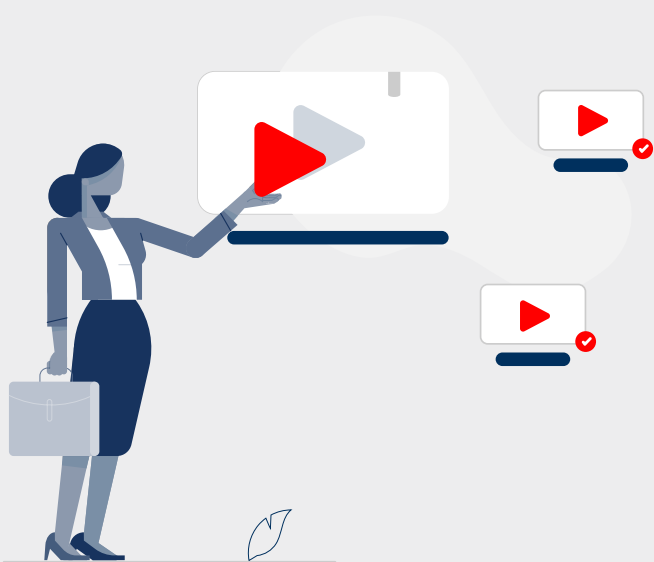
- Record sessions and make them available, in full or repurposed into shorter pieces
- Ensure you have self-paced learning content next to live session, and make it mobile-friendly
- Provide cheat sheets, handouts and summaries to retrieve key information quickly
- Analyze user data on attention and responsiveness during live training to optimize future sessions
- Share curated content and programs that support the initial learning path

ENABLING BRIGHT OUTCOMES

BARCO